



Hire Expectations, Inc.
 Phone: 734-953-9700
 Fax: 734-953-9701

37633 Pembroke
 Livonia, MI 48152

Payroll Calendar 2008

Important Reminders:

- Time sheets are due every Monday by 12:00 noon. Please fax your time sheets to 734-953-9701.
- Pay dates are indicated by the red highlighted dates: PDS Services operates on a bi-weekly pay schedule.
- Please ask about our convenient direct deposit option. Direct deposit is recommended to each employee to eliminate all possible problems

Paid Holiday Dates:

- | | |
|---------------------|------------------|
| January 1st, 2008 | New Years Day |
| May 26th, 2008 | Memorial Day |
| July 4th, 2008 | Forth of July |
| September 1st, 2008 | Labor Day |
| November 27, 2008 | Thanksgiving Day |
| December 25th, 2008 | Christmas Day |

* Reminder that holiday pay is issued only to full time employees who have accumulated over 480 hours of service, not including overtime hours worked.

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